The Digital Policy Hub

Digital Policy Hub Academic Supervisors – Terms of Reference

Hub Fellowship Participation and Program Structure:

- Hub fellows will be part of a diverse group of emerging, innovative thinkers from the social, natural and applied sciences, and have the opportunity to develop their own research, analytical and policy skills.
- The focus is on transformative and emerging technologies and issues including data, economy and society; artificial intelligence; outer space; digitization, security and democracy; and the environment and natural resources.
- The Hub will operate and host fellowships year-round: each fellowship will generally run four to twelve months with the possibility of extension.
- Participation in the Hub may be in person, hybrid or virtual, to be determined on a case-by-case basis. As there are benefits to in-person participation (such as onsite office space and meeting your cohort face-to-face), we are hoping fellows will spend part of their fellowship here at CIGI Campus in Waterloo, ON.
- All Hub fellows will meet at a joint biweekly seminar, approximately two hours in length, with additional opportunities to engage and connect.

Expected Research Output of the Digital Hub

- In addition to the biweekly seminar, Hub participants are to prepare research papers for publication during their tenure which will be made available on the Hub’s virtual space. Hub fellows are expected to produce a new publication every four months for the duration of their participation. That said, we would also be open to negotiating the structure of research requirements, if there is a strong case.

Hub Fellow Supervisor – Roles and Responsibilities:

- 1) Administrative support: Supervisors must be able to hold an account and accept tri-council funding at their academic institution, and must agree to accept funding to administer to the Hub fellow. Supervisors also agree to serve as the institutional point of contact for the Hub fellow.
- 2) Research supervision and support: Supervisors ultimately determine the extent of participation they would like to have. They are welcome and encouraged to engage in research supervision and support through activities such as reviewing the Hub fellow’s research project(s), providing guidance as to structure, content, and resources utilized for their research, and other activities as they see fit. Please note that overall research supervision, collaboration and feedback will be provided by the Hub team, cohort and mentors, as key features of the program.
- The time commitment will therefore be determined on a case-by-case basis, and depend on the supervisor’s external commitments.

Value of Hub Participation for Academic Supervisors:

- Supervisors will help enrich the Hub fellow’s professional development and research skills through participation in this interdisciplinary Hub.
- Hub fellows are fully funded while still available to use up to fifty percent of their time to pursue research under your supervision.
- University administrators are encouraged to view the Hub experience as complementary to existing academic and research programs. As such, time spent in the Hub could be considered as a pause in university degree or post-doc programs.
- Hub fellows will return to their home institutions with new capacities and perspectives with which to pursue their degrees and academic work.
- Academic supervisors will have the opportunity to build connections between their home institution and CIGI’s global network of fellows, as well as have opportunities to connect to decision makers in the private and public sectors associated with the Hub.

Contact

For additional information or inquiries, please contact Reanne Cayenne, Research Coordinator, at digitalhub@cigionline.org.